

ADMISSIONS POLICY

Author	Date	Signed by Chair of	Review
	Adopted by	Gov	Date
	Gov Body		
JB	30/5/12	At Donespor	May 2013
JB	22/5/13	Al Donapor	May 2014
CLT	15/5/14	Al Donespor	May 2015
CLT	20//5/15	Stonepor	May 2016
CLT	25/5/16	Al Donapor	May 2017
CLT	24/5/17	Albonopor	May 2018
CLT	23/5/18	Albonopor	May 2019
CLT	22/5/19		May 2020
KER	24/6/20		May 2021
CLT	26/5/21		May 2022
CLT	25/5/22	At Donepor	May 2023

Admissions Policy

Rationale.

Prestatyn High School is a popular school which is oversubscribed in certain groups. Close communication is maintained with the County Officer for admissions and we follow the Denbighshire Admissions Policy. The Head teacher has overall responsibility for its implementation; the day to day management is the responsibility of Mrs Claire Turner (Deputy Head), supported by the Heads of Year and Transition Coordinator (HoY7).

Purpose/ Principles

- To ensure the care and wellbeing of all new pupils to school
- To enable smooth transition from primary school or other schools
- To collect data about new pupils in order to further enhance their learning
- To provide links with relevant staff and pupils to ease concerns

Broad Guide lines

Guidance for admission is as follows:

•	2012-2013	281 per year group
•	2013-2014	287 per year group
•	2014-2015	285 per year group
•	2015-2016	282 per year group
•	2016-2017	280 per year group
•	2017-2018	284 per your group
•	2018-2019	286 per year group
•	2019-2020	296 per year group
•	2020-2021	296 per year group
•	2021-2022	296 per year group

Parents with pupils transferring from junior/primary school are asked to fill in a Parental Preference form available from their junior school or County Hall and return it to the Authority by the set date. The transition co-ordinator and Head of Year 7 for PHS is Mr D North who liaises with all cluster schools and makes contact with all pupils admitted to the school. An induction programme runs in the summer term and parents are invited to meet Senior Staff, Heads of Year and where possible Group Tutors (see Transition Policy).

Parents wishing to enrol pupils mid-term must contact the County Admissions officer (01824 706000) where the oversubscription criteria will be applied if the admission number is exceeded (see appendix). An induction programme is also available for these pupils to ensure smooth transition to the school.

Monitoring and Evaluation

Progress checks are completed by HOY as required. Effective transition interviews are held by HOY to ensure the wellbeing of the child and that transition has been successful.

Links to other Policies

Transition Policy

Ready to Learn Attendance Policy