



## **How we use your personal information for COVID-19 Contact Tracing purposes when you attend/visit our School**

Schools in Wales have an obligation to respond appropriately to the Welsh Government's advice regarding Coronavirus (COVID-19) and to support NHS Wales Test, Trace and Protect service (TTP) in containing the spread of coronavirus.

The school may be required to share the personal data of pupils, staff, parents/carers and visitors with NHS Test and Trace for the purposes of contacting persons who may have been exposed to Coronavirus. The service is delivered by a number of public sector partners working together, including Public Health Wales, Local Health Boards, Local Authorities, and the NHS Wales Informatics Service (NWIS). Dependant on the contact had with the service, your data may be processed by any of these organisations.

The information we share may include:

- Name
- Contact details (address, telephone number)
- Date & time of your attendance / visit

### How information is collected

This is information we hold in the normal course of business. Attendance and contact information may be taken from school records including information management systems and registers. Visitor information may be taken from the visitors' signing in book/system.

### Lawful basis

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing information in support of NHS Wales Test, Trace and Protect will be the following:

- processing is necessary for the performance of a task carried out in the public interest and in the exercise of official authority Article 6(1)(e)

This is also to facilitate provisions contained within The Health Protection (Coronavirus Restrictions) (No. 5) (Wales) Regulations 2020

### Further information

Further information about how we use personal data and your individual rights in relation to data can be found in our [general privacy notice](#) on the school's website.

If you would like to discuss anything in this privacy notice, please contact: Data Protection Officer for Schools at [dataprotection@denbighshire.gov.uk](mailto:dataprotection@denbighshire.gov.uk)