



Ysgol Uwchradd
PRESTATYN
High School

Careers and the World of Work (CWW) Policy

| Author | Date Adopted by Gov Body | Signed by Chair of Gov | Review Date |
|--------|--------------------------|--|-------------|
| GP | 16/10/14 |  | Dec 2014 |
| GP | 17/12/14 |  | Dec 2015 |
| GP | 16/12/15 |  | Dec 2016 |
| GP | 14/12/16 |  | Dec 2017 |
| GP | 7/2/18 |  | Feb 2019 |
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Rationale

Young people need to be equipped to take their place in a rapidly changing world of work within the global economy.

CWW is about the relationship between these young people and the world of work and enables them to see the value of education, qualifications and skills.

CWW is part of the basic curriculum and part of the requirements of the Learning Core of Learning Pathways 14 – 19.

Key Aims

- To develop positive attitudes and values for employability
- Make effective career choices
- Develop skills
- Be enterprising
- Manage their individual learning pathways

Delivery and content

Year 7 – 1 PSE lesson every 4 weeks by form tutor including:

- e-progress file
- Self awareness
- Equal opportunities / career awareness

Year 8 – 1 PSE lesson every 4 weeks by form tutor including:

- Career awareness
- Work related activities

Year 9 – 1 PSE lesson every 4 weeks by form tutor including:

- Personal development
- Choices for KS4 and their implications
- Decision making
- Entrepreneurship – Dynamo presentation
- CWOL – L.P.P
- Job Match Quiz
- Aspiration workshops from Glyndwr University

Year 10 – 1 PSE lesson every 4 weeks by form tutor including:

- Personal development
- Interview skills / C.V. writing
- Application forms
- CWOL – L.P.P

Also:

- 1 day Work Skills programme
- Career interview – selected learners only
- Talks by invited “employers” e.g. Navy, CITB
- Access to computer software e.g. KUDOS and CWOL
- Enrichment sessions (targeted groups)

Year 11 – 1 PSE lesson every 4 weeks by form tutor including:

- Post 16 transitions
- C.A.P – L.P.P

Year 12 & 13 – 1 PSE lesson every 4 weeks by form tutor including:

- UCAS applications
- Writing CV's
- Job applications
- Matching personal skills to careers

Also:

- Career interview – selected learners only
- Talks by invited ‘employers’
- Visits to colleges/universities/hospitals
- Opportunity for 1 week work experience

As well as timetabled PSE/CWW lessons, Range Statements are covered across the curriculum (see current CWW audit – updated 2014).

Staffing Roles and Responsibilities

A member of SLT oversees the programme for CWW.

Form tutors deliver PSE and CWW lessons and feedback to head of PSE/CWW.

A CWW coordinator (1) oversees all aspects of careers and the world of work.

Work experience administration is carried out by Mrs A Luke.

Resources

- Careers library within the main school library – including CLCI
- Careers software e.g. KUDOS is also available in the library
- WG fund expenses for Dynamo role models
- Careers interview room

Partnerships

Kazabach provide us with role models

We also have partnerships with further education colleges and universities.

Parents

We provide parents/guardians with up to date information on choices at 14+ and 16+ and hold evening sessions in year 9, 11 and 12 for parents.

We see the role of the parent/guardian vital to the pupils understanding of career choices and the decisions they make.

Monitoring and Evaluation

All activities in CWW are evaluated using a variety of methods (focus groups, questionnaires). The findings form the basis of the development plan for the following year.

Current Plans

We have achieved the Careers Wales Mark for quality in the CWW programme, reaccrcdited December 2014.

Date policy agreed - September 2009

To be reviewed - Annually